



NORTHERN ALLIANCE JOB PROFILE

Title	Digital Deputy Head Teacher (1.0 FTE)
Reports to	Northern Alliance e-Learning Workstream Lead/Head Teacher – e-Sgoil
Post Duration	Secondment – subject to ongoing review
Salary	D/HT Point 1 - £49,761

1. Remit

- Lead the development of remote teaching and online learning across the local authority.

2. Core Responsibilities/Duties

- Promote remote digital learning agenda within LA
- Lead on remote learning and teaching and assessment, pedagogy and practice in the LA
- Contribute to curriculum development as part of the LA central team
- Attend regular management team meetings to promote collaboration and develop strategy across the RIC
- Working directly with the e-Learning Workstream lead and other Digital DHTs across the Northern Alliance, progress the aims and improvement activities as identified in the Regional Improvement Plan
- Collaborate with other workstream leads, particularly in relation to improved digital curriculum delivery
- Teach assigned e-Sgoil classes as required and ensure appropriate QA processes are embedded in delivery
- Identify staff surplus in LA schools which can be deployed through e-Sgoil
- Facilitate e-Sgoil's Interrupted Learner programme within LA
- Manage tracking and monitoring of attainment and achievement
- Ensure SQA remote teaching protocols and procedures are adhered to
- Manage online safety and GDPR compliance within LA
- Liaise with LA IT lead to remove barriers to remote teaching
- Deputise for e-Sgoil HT in relation to staffing issues within LA
- Take responsibility for key areas of e-Sgoil delivery across RIC as delegated by HT
- Act as key contact for all e-Sgoil related matters in LA
- Act as key conduit for dissemination of all information relating to the Northern Alliance within the LA

3. Experience

- **Essential:**
 - Management and leadership experience at a senior level within a primary or secondary school setting.
 - Experience of leading and managing change and improvement with a proven track record of successful outcomes.
 - Experience of collaborative working.
- **Desirable:**
 - Experience of providing appropriate levels of support and challenge.

4. Qualifications and Training

- **Essential** – Educated to degree or equivalent level.
- **Essential** – GTCS registered.
- **Desirable** – Additional education/management qualification (e.g. Standard for Headship).

5. Knowledge and Skills

- **Essential:**
 - Confident in the use of ICT.
- **Desirable:**
 - Good understanding of local and national curriculum policies and priorities.
 - Good understanding of secondary curriculum timetabling.