

 Northern Alliance	JOB PROFILE
Title	Quality Improvement Manager, Northern Alliance
Reports to	Regional Improvement Lead
Direct Reports	Workstream Leads
Post Duration	Secondment Subject to Ongoing Annual Review

1. Remit

- Provide a lead role in the Northern Alliance Regional Improvement Collaborative, enhancing collaboration across the eight authorities and the sharing of good practice.
- Oversee and support the delivery of the Regional Improvement Plan.
- Lead the Raising Attainment and Closing the Poverty Related Attainment Gap workstream.

2. Core Responsibilities/Duties

- Manage and support the development of key strategic improvement activity through the Northern Alliance Regional Improvement Plan. This includes setting up reporting and evaluation structures, leading collaboration and supporting the building of improvement capacity.
- Support the development of the Regional Improvement Forum and Regional Improvement Advisory Forum by ensuring the administration, communication and induction of members of these groups.
- Ensure all projects and interested groups aligned to the Northern Alliance have clear roles and remits, are timetabled and have a reporting mechanism to the Regional Improvement Forum and beyond (if necessary).
- Be mindful of national and international developments and ensure these are considered by the Regional Improvement Forum.
- Work with individual authorities to ensure that the “improvement offer” is relevant and appropriate to schools and services.
- Support effective liaison and improvement activity with Education Scotland and the Care Inspectorate.
- Ensure all working arrangements for the Northern Alliance are in place for the Regional Improvement Forum, Regional Improvement Advisory Forum Convention of Convenors.
- Work with Northern Alliance Directors to ensure there is accountability to both Scottish Government and constituent Local Authorities through good management and working arrangements and financial probity.
- Support the scrutiny of the work of the Northern Alliance by ensuring there are appropriate Management Information Systems.
- Support Directors and Chief Education Officers in having swift communication and decision making within the Northern Alliance structures.
- Participate in the recruitment and development of seconded staff.

3. Experience

- Management experience within an Educational or Early Years environment.
- Experience of leading and managing change.
- **Experience of leading quality improvement.**
- Experience of providing appropriate levels of support and challenge.
- Experience of analysing and interpreting a full range of performance information.
- Breadth of experience including work in or experience of other areas of education.

4. Qualifications and Training

- **Essential** - Educated to degree or equivalent level.
- **Essential** – GTCS registered.
- **Desirable** – Additional education/management qualification.
- **Desirable** – **experience of working collaboratively across various organisations**

5. Knowledge and Skills

- Demonstrate effective management skills and the ability to work on own initiative and work collaboratively as part of a team.
- Demonstrate a clear understanding of the role and responsibilities associated with this post.
- Demonstrate a commitment to and competence in addressing the Regional Improvement Collaborative agenda.
- Self-motivated with the ability to work to short timescales and under pressure.
- Excellent interpersonal and communication skills to support and motivate colleagues across the region in all aspects of the delivery of the Regional Improvement Plan.
- Resourceful with the ability to think creatively.
- Ability to communicate effectively, both written and orally, at all levels.
- A reflective practitioner with the ability to articulate clearly the vision for organisational development and collaborative practice.

6. Additional Information

- Secondment to Northern Alliance will be arranged in accordance with employing authority's secondment procedures.

7. Salary

- Salary paid in accordance with SNCT. QIM Point 1 £67,641 p.a. (35 hrs, 52 week contract).